



Annual General Meeting of the PGSA

Postgraduate Students' Association

Held in the
Strata Cafè
Level 4 Kate Edgar
Information Commons
on May 23rd,
2014, at 5.30 pm

1. Personnel Matters:

Chair of the Meeting: Colleen McMilin

Presents: Emily, Colleen, Patrick, Zarqa, Christine, Matthew, Rama, Chiara, Emily, Dominic, Lauren, William

Apologies:

Absent: Paul Sun (?), Rajat Kumar, Nigel Cleland, Tushar Kottawar

Quorum of the associates: more than 120 (quorum established at 75)

Agenda Items

2. Adoption of Previous Minutes

Minutes of the Postgraduate Students' Association meeting, April 4th 2014 – passed.

1. Opening: Welcome by Colleen McMilin (Acting Chair) at 5:50pm

The Postgraduate Students' Association is an incorporated society dedicated to strengthening the postgraduate community at the University of Auckland. The Association is run by a Board of volunteer representatives from each faculty across the University.

Our vision is to create and foster a sense of identity and community for all Postgraduate Students at the University of Auckland and provide an effective voice promoting the distinct and unique academic, professional and social interest of postgraduates within the University and the wider community

2. Introduction of current board members

- Dominic Dagbanja (Faculty of Law)
- Emily Hargrave-Thomas (Faculty of Engineering), Vice-Chair
- Will Schierding (Faculty of Medical and Health Sciences), Events Chair
- Christine Liang (Faculty of Science)
- Matt Proctor (Faculty of Engineering), Treasurer
- Zarqa Shaheen (Faculty of Arts)
- Chiara Mannoni (Faculty of Arts), Secretary
- Tushar Kottawar (Faculty of Engineering)
- Nigel Cleland (Faculty of Engineering)
- Rjat Kumar (Faculty of Engineering)
- Lauren Hitchin (Faculty of Education)
- Rama Bachtiar (Faculty of Engineering)

- Patrick Flamm (Faculty of Arts)

Colleen invites people to join the board. The PGSA is always looking for new committed board members, especially from underrepresented faculties (i.e. Business, Science and Education). She also invite people to bring ideas for events.

3. Minutes of the previous General Meeting 2013 - PASSED

4. Annual Report of the Chairperson of the Board

In order to achieve this vision, we run social events such as the postgraduate orientation and end-of-semester parties.

- Events in 2013
 - Hosted events at all three campuses
 - Zoo Clean Up
 - Ski Trip
 - End of Year Party (200+ attendees)
- Events in 2014
 - Orientation Event Semester 1 (300 members)
 - Rangitoto Volcanology Tour (60 members)
 - Fishing Trip (20 members)
 - Doctoral Morning Teas with AUSA/School of Graduate Studies
 - Represent Postgraduate Students on various University Committees, such as:
 - Board of Graduate Studies (2 representatives)
 - Ethics Committee (1 representative)
 - Student Research Committee (1 representative)
 - Student Consultative Committee (2 representatives)
 - Library Committee (1 representative)
 - Doctoral Skill Programme (2 representatives)
 - Doctoral Morning Tea Programme (2 representatives)
 - Exposure
 - PGSA Netball Team
 - Waka Ama
- Upcoming Events
 - Fishing Trip
 - Orientation Event Semester 2 (Wine, Cheese, Chocolate & Cookies/Milk)
 - Educational Events with Career Development and Employment Services
 - Networking (3 minute elevator pitch)
 - Social Media
 - Careers after PhD Panel
 - Volunteer Opportunities
 - Movie Night - July
 - Basic car Servicing
 - Writing Retreat

5. Statement of Accounts by Matt Proctor (Treasurer)

- The PGSA receives its base funding from The University of Auckland through Campus Life. In addition, funds are raised through events. The budget is drafted, proposed and managed by the Board and on a yearly basis.

PGSA "Unofficial" Statement of Accounts for year ended 2013

INCOME		
Contribution from The University of Auckland ¹		\$ 5,228.00
Bank Interest		\$ 7.14
Events Fees		\$ 8,058.60
FHMS Contribution for Ski Trip		\$ 967.96
(Currently) Unallocated Deposits		\$ 662.00
Total Gross Income		\$ 14,923.70
LESS		
Tax on Bank Interest		\$ 2.37
Hospitality		\$ 5,110.40
Hire of Equipment and Facilities		\$ 6,543.88
Fuel		\$ 1,706.89
(Currently) Unallocated Withdrawals		\$ 120.00
Total Expenses		\$ 13,483.54
NET Surplus/(Deficit) For the Period		\$ 1,440.16
Notes		
1	Excludes payments not transferred through the PGSA bank account, e.g. accomodation, university preferred suppliers, seconded University staff.	

6. Updated PGSA Constitution
 - Vote on Revisions – APPROVED
7. General business – new matters arising - NO
8. Close meeting 5:50 pm