

**PGSA Board Meeting Minutes
September 16th, 2016 (9 am)
Postgraduate Lounge**

Personnel Matters

Chair of Meeting: Piyush Verma

Member's Present: Chris, Zhu (first meeting), Chenmu, Amir, Pauls, Severi, Man, Liam, Safal, Jane

Apologies: Eryn, Arezoo, Andrea, Janet, Bhavna

Absent: Jingjing,

General agenda Items:

- **Confirmation of the previous meetings** Amir - Safal (second)
- **PGSA Lounge's opening hours sign update (Bhavna)**
 - **Bhavna to send to Board (email)**
 - **Information - date/time needs to be bigger**
 - Also, need to check time - should be open later until 12am, and weekends
 - Eryn to check why lounge isn't open on weekends, and closes at 10pm
- **FMHS-PGSA: Summer scholarship regulation change - discussion**
 - No conclusion last meeting...
 - Safal: Plenty of discussions has occurred.
 - i. New regulation hinders students who want to reapply, but can't (old regulation allowed students to do so)
 - ii. Severi: Students are allowed to apply for faculty-specific and externally funded summer scholarships, just not eligible for central/university funding
 - iii. Safal: faculties themselves are not satisfied with the regulations
 1. Student body not satisfied
 2. FMHS-PGSA and faculty wants PGSA to support switch back to old regulations
 3. PG students affected (Honours students) - also it hinders undergraduate/honours students from getting into PG studies
 4. Regulations to be reversed just applies to PGSA
 5. FMHS-PGSA
 - **Vote on supporting FMHS-PGSA to support push back to old regulation: 5 for 5 abstain 1 against - motion not carried**
 - Severi: What does this support look like?
 - i. Safal: FMHS-PGSA will take leadership, can use City-PGSA on documentation, etc.
- **EPS Affiliation + ice cream event today 5-7pm Engineering lv3 atrium**
 - Want to do future events with PGSA (diwali?)
 - Awards for best Sundae
 - **Vote to be officially affiliated with EPS: motion passed**
- **IRD letter - tax return filed, thanks Janet**
 - PGSA has to fill out form: done by Janet

- \$850.00 - but we're non-profit
- Eryn to talk to IRD

- IET funding proposal

<https://drive.google.com/file/d/0BzwNwPRAr4iLZzN6d0NzMGRhREswRzloY2V4bUZyNV9xVW9r/view?usp=sharing>

- Need to promote (with logo), as we're using their money
- Eryn to send us documentation of proposal, we'll then put it to online vote
- FMHS-PGSA would like to have a hand on new PhDs coming to the faculty for making contact with them. They were asking whether PGSA-city can be of help as there are representatives going to the Induction day. They were suggesting if we can add an item to the form to ask them whether they are enrolled to FMHS or not, then FMHS-PGSA gets a notification about them in case they are. This was just a suggestion. Our thought was that it would be really good if we, as PGSA can create a systematic way so that all faculty based PGSA members be informed about new entries. We will be happy to hear any other suggestion from the board. (Arezo)
- To have a FMHS Board member at Induction Day
- 12:30pm today to accompany Severi
- Make it clear to FMHS students that FMHS-PGSA exists, direct them to webpage:
- <https://www.fmhs.auckland.ac.nz/en/faculty/pgsa.html>

Treasurer's Report:

Money is in! Woo hoo! (event to tidy up the budget and propose ad hoc events if under budget)

Events' Report:

- Arwin: need to match events with money allocated (for Events Meeting discussion)
- Maree - Social sci/Psychology writing retreat - update?
- FMHS-PGSA event
 - "Amazing Race" - 13th of October
 - Check points around Domain and Hospital
 - At interesting points, with information regarding area
 - People asked questions, get points, get prizes
 - Organized jointly with FMHS-PGSA \$700 / \$700
 - Vote for event - motion passed
 - Need volunteers
- Epon
 - Band event
 - Form sent to Arwin
 - 6-9pm 29th of September
 - Funding - about \$700 (\$800 budget)
 - Vote for support of event - motion passed
- Yoga - September 30th

Communications' Report:

- 1- MR week (The letter from Qualtrics guys regarding to their invitation from PGSA that I forwarded to you)
 - methodology/best practice
 - Amir to send information to Board to see who is interested
- 2- Advertisement for NZ Social Statistics Network Short Courses (Since I contacted them and they filled the form)
 - Vote for support of advertisement - motion passed
- 3 - Festival of the Future
 - Want to advertise
 - Vote for advertisement - only after they fill out form - motion passed

Feedback from Committee Meetings:

A. Board of Graduate Studies (BOGS) - (Eryn / Piyush)

- *Doctoral mobility group - The survey went out: responses?*
- *Monday meeting (19th) - reporting recent events and postgraduate association structure update*
- *Press Account survey - draft will go out before Oct. Survey to happen during Oct*

B. Doctoral Skills Programme- (Andrea / Pauls)

- Next meeting in October 1st week

C. Doctoral Induction Day - (Andrea / Severi)

- Today...
- Request for Severi to let group know that they clashed with our meeting (at the lounge, forced us to use iSpace)

D. Student Consultative Group - (Eryn)

- Next meeting on the 19th - Monday

E. Doctoral Morning Tea - (Arezoo / Chenmu)

- Yesterday
 - Full, 30 people attended
 - Concerning academic leadership

F. Research Committee – (Severi)

- Meeting next Tuesday, 20th
- Feedback is of benefit from PGSA Board Members
- Consultation meetings on campuses

G. Ethics Committee – (Safal)

- *Meeting next week - haven't been able to attend last meeting due to teaching obligations*

H. Library – (Jingjing/Man)

- *Man Lu is in training for the next year's position*

I. Exposure - (Arezoo/Chenmu/Jane/Jo)

- *Please attend the events!*
- *FB advertisement*
- *All PG students can participate*

- *Jo is still on leave and I do not have access to the Exposure Facebook page. As Andrea was in charge of the marketing of this event last year, I emailed her to ask whether she can make me admin. I have not received a response till now. Would be grateful if you can ask if anyone else might have been admin of that page before. (would like to convey my special thanks to Amir for his immense help regarding the advertisement for the exposure on Facebook page and through PGSA email.)*

PG Mobilities Survey

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Other Items:

- **Training rolls: President (Piyush), Please complete the list! (+handover document)**
- **Amir (VP) Communications**
- **Safal () Ethics committee**
- **Piyush to purchase gift for Jo**

Meeting Adjourned at am: 10:23pm

**Piyush Verma
In Chair
PGSA**