A meeting of the

Postgraduate Students' Association

Held in the
Postgraduate lounge
Level 4 Kate Edgar
Information Commons
On 18th March,
2016, at 9:00am
1. **Personnel Matters:**

**Chair of the Meeting:** Eryn

**Presents:** Chiara, Mohamed, Safal, Rachel, Chenmu, Bhavna, Andrea, Piyush, Arwin, Chris, Lyam, Jo admin, Arezoo, Lucia, Savory, Pauls

**Apologies:** Amir, Jingjing

**Absent:** Ankit, Wendy, Seren, Kerryanne

**Resign:** William Schierding, Lucia Du, Dharani Sontam, Denver Britto, Alfdaniels Mabingo, Natalie Germann, Samin Aref

**Agenda Items** 9.10 am

1. Adoption of Previous Minutes – 4 March 2016
   - Piyush, Rachel: second - passed

2. Vote new members
   - Liam Rayford (Arts): confirmed (events committee)
   - Chris Owens (Arts): confirmed (events committee)
   - Pauls Davis (Engineering): confirmed (events committee)
   - Arwin Arwin (Business): first day attending the board meeting

1. April newsletter items – U21 and Indian society:
   - Advertise the positions in Exposure committee
   - Advertisement of U21 (conference in Mexico) – approved
   - Advertise audition for the Indian Society play on women harassment – approved
   - Email Amir to insert these items in the next newsletter

2. Available roles in 2016:
   a. Executive committee positions: Secretary, Events Head
      One person interested in the position as Events Head – to vote
      Secretary position: email/contact Chiara
   b. Committee representatives: Research, DMT
      One person interested in DMT position – to vote
   c. Exposure representatives
      Some people interested – advertise it and to vote
   d. Events committee secretary – Chris

Send a private email to Eryn if interested in one of these positions.
Vote online before next meeting for the people interested.
Treasurer’s Report (Ankitt):

- We have $ 200 (savings) in online account and $ 8600 in Go account as of March 3rd, 2016
- Reimbursements for orientation BBQ, done.

Events’ Report (Wendy/Eryn)

Writing retreat
- Booked at Strata café for this month retreat
- The location will change from next time if the feedback is negative

Rangitoto event
- 2 April 2016, maybe to push later on the month
- Proposal: run a pre-event to train the new events committee members who will guide the group, in order to minimize the risks. The pre-event should involve 4 people/100 dollars
- Eryn will send pre-event and event forms online for voting soon

2015 events survey + 2016 members’ choice
- Survey to send to all PGSA members, to vote on the events of last year and to decide for the events of this year (for 2/3 events). The board will select 5/6 options that will be send to the members. Amir and Eryn will take care of the survey.

Exposure (October)
- Any research student can participate (MA, PHD). We have been asked for more representatives from PGSA board. If anyone is interested email to Jo.

LED talk, Leadership talks
- Next talk: 7 April 2016, tickets 14 dollars
- PGSA can subsidize students: tickets will be 10 dollars and PGSA will cover 4 dollars each student. Maximum participants: around 70
- Advertise it on PGSA newsletter: approved
- Subsidize tickets: approved

Communications’ Report (Amir/Jingjing)

- Newsletter: send items to Amir for the next newsletter
- Communication from Amir: he is looking for someone to help him to clean the website. It doesn’t take long. Andrea, Bavhna and Chris are happy to help him out (contact Amir via email)
- Revision of the policy for advertising items/newsletter/facebook/twitter:
  a. We will vote for external advertisements (non PGSA related) for newsletter, twitter, Facebook
b. Amir, Jo, Andrea will coordinate the regular advertisements on Facebook/twitter that does not need to be voted (DMT, exposure, academic readings, etc.)

**Feedback from Committee Meetings:**

A. **Board of Graduate Studies (BOGS)** - (Mohamed/Piyush)

B. **Doctoral Skills Programme (DSP)** - (Andrea/Piyush)
   - Quantitative skill workshop idea – rejected by Arts and Education faculties. They propose it should be organised within each faculty.
   - Workshop for programming

C. **Student Consultative group** - (Mohamed/Eryn)
   - Brainstorming ideas for this year
   - Next meeting is on March

D. **Doctoral Morning Tea (DMT)** - (Chiara/xxx)
   - Yesterday: in Grafton

E. **Research Committee** - (Mohamed)
   - Discussion about scholarships, fees, supervision, change of policies

F. **UoA Ethics Committee** – (Safal)
   - Discussion of applications

G. **Library** – (Jingjing)
   - Chiara: new head of Library services, they will look for more “royalty friendly” publications for the exams, they are digitalising the materials and the readings used for the exams

H. **Exposure** –

**Other Items:**
- GTA and TA positions: recommend to contact PGSA representatives for questions and issues
- SPARK: it has asked if PGSA is interested in advertising events and collaborating to one of the speech/events. Approved.

**Meeting Adjourned** 9.56 am