



A meeting of the
Postgraduate Students' Association

Held in the
Postgraduate lounge
Level 4 Kate Edgar
Information Commons
On 19th February,
2016 , at 9:00am

1. Personnel Matters:

Chair of the Meeting: Mohamed

Presents: Chiara, Eryn, Safal, Rachel, William, Denver, Dharani, Chenmu, Bhavna

Apologies: Ankit, Samin, Wendy, Lars, Piyush, Amir, Jo admin, Jingjing, Andrea, Natalie

Absent: Lucia, Alfdaniels Mabingo

Resign: Camelle resigns from the board, Ankit resign from the treasurer position

Agenda Items 9.10 am

1. Adoption of Previous Minutes – 27 November 2015
 - Eryn: second - passed
2. Vote new members
 - Chenmu (Education): first introduction into the board
 - Bhavna (Arts): first introduction into the board
1. Available 2016 roles (Mohamed):
 - a. Executive committee positions: President, Vice-president, Secretary, Events Head
 - b. Committee representatives: Research, DMT.
 - c. Exposure representatives.
 - Ethics committee representative: Safal (voted on-line by the board)
 - Treasurer: Rachel (voted by the board during the meeting)
 - The other positions from the AGM, April 2016; advertise the vacancies and the board recruitment of members in the newsletter and in separate emails
3. Annual doctoral report and exit survey (Mohamed, see the files attached in the email).
 - Observations and discussion
 - The number of students quitting PhD has increased in the recent years
 - The average per students is 3 conference presentations and 3 papers over their PhD
 - PGSA results: 70% good – 27% adequate
 - We propose to add the following question in the next surveys:
What are your future plans? Do you want to be in NZ? Do you want to apply for a postdoc position? Do you want to go back home?
1. Voting on advertisement: inviting Chinese PG students to participate in a study (Mohamed)
Add it into the next newsletter, both in English and in Chinese) – approved

2. New events form in progress (Mohamed)
Mohamed will send it online – the board will vote it by next monday

Treasurer's Report (Ankitt):

- We have \$ 8624,38 (savings) in online account and \$ 1327,37 in Go account as of February 18th, 2016
- Check the total funds we have received at the end of last year
- We don't have to give anything back

Events' Report (Wendy/Eryn)

Orientation event

- 26 February, at Strata café
- The board is invited to help out at 5pm

Tamaki orientation event

- Denver will attend the event as board representative

Panel discussion

- Eryn, Amir and Camelle will attend it as board representative

Communications' Report (Amir/Jingjing)

- Newsletter: send items to Amir for the next newsletter of March

Feedback from Committee Meetings:

- A. *Board of Graduate Studies (BOGS) - (Mohamed/Camelle)*
 - Meeting next monday
- B. *Doctoral Skills Programme (DSP) - (Christine/Piyush/Claudia)*
- C. *Student Consultative group - (Mohamed/Camelle/Eryn)*
 - Next meeting is on March
- D. *Doctoral Morning Tea (DMT) - (Chiara/xxx)*
 - 25th of February
- E. *Research Committee - (xxx)*
- F. *UoA Ethics Committee – (Safal)*
- G. *Library – (Jingjing)*
 - Someone to replace her on the meeting of March
- H. *Master's Exit Survey – (Mohamed)*
- I. *Health and Safety Working group – (Amir)*

Other Items:

- G. *New Members*

H. *Other affiliated PGSA's*

K. *New Matters Arising*

- GTA and TA positions have been changed in the Faculty of Engineering, everybody will be registered as TA (30% cut off on their pay) – check if this is happening across all the faculties

Meeting Adjourned 10.07 am