



A meeting of the

Postgraduate Students' Association

Held in the
Postgraduate lounge
Level 4 Kate Edgar
Information Commons
On 27th November,
2015, at 9:00am

1. Personnel Matters:

Chair of the Meeting: Mohamed

Presents: Chiara, Eryn, Safal, Wendy, Amir, Denver, Jingjing, Chiara, Lars, Rachel, Will, Piyush, Dharani, Jo, Camelle

Apologies: Mabingo, Lucia, Natalie, Andrea, Ankit

Absent:

Agenda Items 9.03 am

1. Adoption of Previous Minutes – 13 November
 - Piyush, Camelle, Eryn: second - passed
2. Vote new members
 - Safal (Medical Health Science): approved into the board
1. Available 2016 roles (Mohamed):
 - . Executive committee positions: President, vice-president, treasurer, events head.
 - a. Committee reps: Ethics, research, DMT.
 - b. Exposure reps.
 - The position will be opened from January preferably
 - Induction, shadowing the old chair and meeting to understand the responsibilities will be provided for the people who are interested
 - Treasurer chair will be vacant from January; the other positions from the AGM, April 2016
3. Update from Library + committee delegate needed on 15th March at 9am, Library L6 seminar room (Jingjing).
 - The Library will close the short loan service from the beginning of semester 1 2016
 - They will also simplify the printing/copy service
1. Feedback on 2015 processes (Mohamed)
 - Email to Mohamed any comment/complaint/suggestion about 2016 PGSA activity

Treasurer's Report (Ankitt):

- We have \$ 245.78 (transaction) + \$ 54.88 (savings) in online account and \$ 3103.25 in Go account as of November 27th, 2015

- The 12.000 \$ from the University grant are still under process! Most probably between today/Monday will be paid.

Events' Report (Wendy/Eryn)

Amazing Race

- Plenty of people, plenty of food!

New Market event

- Postponed for problems with the venue
- Date changed to 10th December, subject to booking confirmation

Waiheke volunteering event

- Tomorrow

Writing retreat

- 3rd December in I-Space

Communications' Report (Amir/Jingjing)

- Newsletter: next newsletter will be out on February

Feedback from Committee Meetings:

- A. *Board of Graduate Studies (BOGS) - (Mohamed/Camelle)*
 - First year Doctoral students review has changed: now there is a standard protocol all across the university
- B. *Doctoral Skills Programme (DSP) - (Christine/Piyush/Claudia)*
- C. *Student Consultative group - (Mohamed/Camelle/Eryn)*
- D. *Doctoral Morning Tea (DMT) - (Chiara/Camelle)*
 - Q&A session with Vice Chancellor and Caroline Dealey, last week
- E. *Research Committee - (Mohamed)*
- F. *UoA Ethics Committee – (Natalie)*
- G. *Library – (Jingjing)*
- H. *Master's Exit Survey – (Mohamed)*
- I. *Health and Safety Working group – (Amir)*

Other Items:

- G. *New Members*
- H. *Other affiliated PGSA's*
 - Report form Engineering association
- K. *New Matters Arising*
 - Scholarships for Doctoral students: Doctoral candidates whose applications fell between the final awards from the 2015 scholarship allocations and the new 2016 scholarship

process were evaluated on a case-by-case basis for eligibility for a doctoral scholarship. This was done to make sure that those “in-betweeners” who could have been awarded a scholarship under the old system would not have missed out when we transitioned to the new 2016 scholarship process. As a result, fifteen doctoral candidates from various faculties have now been offered a scholarship in addition to ten offers made to doctoral candidates who were offered a place in the programme on or after 1 October 2015

- GTA survey is under review in the School of Graduate Studies
- Family violence desk has been funded. The service is available from now on.

Meeting Adjourned 9.40 am