



A meeting of the
Postgraduate Students' Association

Held in the
Postgraduate lounge
Level 4 Kate Edgar
Information Commons
On 30nd October,
2015, at 9:00am

1. Personnel Matters:

Chair of the Meeting: Mohamed

Presents: Mohamed, Eryn, William, Amir, Piyush, Dharani, Camelle, Andrea, Ankit, Wendy

Apologies: Mabingo, Jo, Chiara, Lucia, Natalie

Absent: Sami, Lars, Denver

Resigned: Jia, Christine

Agenda Items 9.00 am

1. Adoption of Previous Minutes

Second: Amir

16th October - passed

2. Vote new members + two resignations (Christine Liang and Jia Xu)

- Rachelle was observing

3. Voting on events (Eryn)

- To be emailed out separately later due to time constraints

4. Planning 2016 events

- Discussed, recommendations were made to the draft

o Board meeting cancellation will take place if there are insufficient agenda to warrant a meeting (Might have to check constitution for this)

o funding round 2 application is not necessary if all the funds are requested in round 1

o review of 2016 budget will include planning for 2017

o Potentially move the AGM date to coincide either with the beginning or the end of the year (can integrate AGM with the end of the year Christmas party on Dec?)

5. Feedback on Student Learning Services.

- Board members expressed concerns about cancelling offline workshops

- consolidating learning resources to a single organization was recommended

6. Exposure updates (Andrea)

- 2016 Exposure potential dates are proposed within the exposure committee

- exposure committee requires consolidated written documents such as the competition rules, committee members packet and the judges packet

- Exposure head should be member of the PGSA board

- PGSA president requested that all board and events members are involved in planning and organising 2016 Exposure, given the size and significance of this PGSA event.

Treasurer's Report (Ankitt):

- We have \$ 54.28 in online account and \$ 2697.54 in Go account as of October 2nd, 2015. Of the Go account, \$2577.88 is the Eventbrite income for PGSA
- \$600 Grafton invoice is to be paid
- \$600 EoY entertainment invoice to be paid

Events' Report (Wendy/Eryn)

- email to go out to the board members later:
 - o Board Lunch RSVP required (budgeting and venue booking will depend on participation)
 - o WR went well, the last WR of the year is coming up at the end of Nov
 - o Last Yoga for 2015 is scheduled on the 6th Nov (Fri)
 - o Waitakere hike is scheduled on the 7th Nov (Sat)
 - o Waiheke volunteer pre-event survey was completed, the event is good to go
 - o TEU GTA/TA social networking tea for mechanical engineering was completed successfully. if other departments are keen to host similar event, please contact eryn.kwon@auckland.ac.nz

Communications' Report (Amir/Jingjing)

- NA

Feedback from Committee Meetings:

- A. *Board of Graduate Studies (BOGS) - (Mohamed/Camelle)*
- B. *Doctoral Skills Programme (DSP) - (Christine/Piyush/Claudia)*
 - More stickers for the Induction day
- C. *Student Consultative group - (Mohamed/Camelle/Eryn)*
- D. *Doctoral Morning Tea (DMT) - (Chiara/Camelle)*
 - 15 October, I-space: PGSA panel: introduce yourself, talk about advocacy, events, GTA survey
- E. *Research Committee - (Mohamed)*
- F. *UoA Ethics Committee – (Natalie)*
- G. *Library – (Jingjing)*
- H. *Master's Exit Survey – (Mohamed)*
- I. *Health and Safety Working group – (Amir)*

Other Items:

- G. *New Members*
- H. *Other affiliated PGSA's*
- K. *New Matters Arising*
 - GTA/TA letter from the dean of Graduate Studies were communicated to the board members

Meeting Adjourned 10.05 am