



A meeting of the

Postgraduate Students' Association

Held in the
Postgraduate lounge
Level 4 Kate Edgar
Information Commons
On 21st August,
2015, at 9:00am

1. Personnel Matters:

Chair of the Meeting: Mohammed

Presents: Eryn, Chiara, Wendy, Amir, Andrea, Denver, Ankit, Camelle, William, Lucia, Jo, Jingjing, Piyush

Apologies: Mabingo, Christine, Dharani, Natalie

Absent: Samin, Jia

Agenda Items 9.07 am

1. Adoption of Previous Minutes
Second: Ankitt, Lucia
24 July - passed
7 August - passed
2. Vote new members
None
3. GTA survey (Mohammed)
 - Came out. Amir will send a further reminder in few days/max two weeks, then we will close it.
4. Procedures for PA system hiring (Mohammed)
 - Check the attached document: agreement for hiring the PA system
 - Mohammed will take care of the paper work, requests and forms – with the people who wants to hire the system
 - Ankitt will check if the payments for hiring the system are done
 - Chiara will take care for the procedures for taking /bringing back the system. The system is in the PGSA office, Wendy has the key.
 - The cost for hiring the system is 50 dollars per day.
5. Voting on event: Salsa dance night (Wendy)
 - Check the pre-event form for details: 11 September at Shadows bar
 - Budget: 500 dollars, but we will spend much less, less than 250 dollars.
 - Second: Mohammed, Ankitt – event approved.
6. Exposure 2015 (Andrea)
 - Last meeting: 11 August, with the representative of all the committees
 - Andrea is presenting/will present the video with advertisement to different university events
 - Can video, films, multimedia participate? Vote for next year.

- Competitions within each faculty: the winner can participate to the exposure.
- Create a standard for the poster: each faculty will print the poster and deliver to the exposure
- So far 1 student sign up, 1 is on hold

Treasurer's Report (Ankitt):

- The grant has been granted! Only the first chunk of about 10,000 dollars
- To get the other chunks all the paper work must be in order. The final chunk is at the end of the year
- Event bride: they usually send the money 7 days after the event.

Events' Report (Wendy/Eryn)

Found rising event

- 13th August, from 6 to 7 pm, 18 Princess Street
- Very good, even if there were only few people
- The location (the Chapel) is good: use it for other events
- 155 dollars raised – part of the budget we did not use for organizing the event should be donate to the cause for fundraising. We will match the donation to each dollar that the students put, to double it.
- The budget was 500 dollars, we spent less than the half.

Yoga event

- 7 August at 5pm
- Repeat the event, in a different location – maybe the loft
- Maybe next year we should book the space for yoga at the beginning of the year, as most part of the university spaces are overbooked

Quiz Night at Epsom

- 21 August 5pm/8pm, Epsom
- 35 people signed
- Prize: voucher

Writing retreat

- Next speaker: Jenny form ELE center

New market event.

- 600 dollars budget, to check
- The event is in collaboration with the people form new market association
- The location can be even out of the new market campus

Speaker event

- Performance from NICA, plus speaker
- The event is scheduled for next month

Board social event

- To organise

Feedback from Committee Meetings:

A. *Board of Graduate Studies (BOGS) - (Mohamed/Camelle)*

Fees arising, university services, survey – to discuss to the next meeting

B. *Doctoral Skills Programme (DSP) - (Christine/Piyush/Claudia)*

C. *Student Consultative group - (Mohamed/Camelle/Eryn)*

D. *Doctoral Morning Tea (DMT) - (Chiara/Camelle)*

E. *Research Committee - (Mohamed)*

F. *UoA Ethics Committee – (Natalie)*

G. *Library – (Jingjing)*

The library organised the TV and radio database

They will organise also a delivery service to bring the books in new market twice a week

The rules for the fines are changed: the fine is now applied only 30 days after the books are not returned; the fine is increased to 30 dollars

H. *Master's Exit Survey – (Mohamed)*

I. *Health and Safety Working group – (Amir)*

L. *Exposure – (Andrea)*

Other Items:

G. *New Members*

H. *Other affiliated PGSA's*

I. *Communications (Facebook/Twitter/Newsletter) - (Amir/Jingjing)*

Newsletter: Wendy will be the next feature.

Put the deadlines for the newsletter in the PGSA google calendar. The material for the newsletter should be send between the first two meeting of each month/let's say during the first half of the month.

Amir created a goolge account for PGSA emails, backups and archive storage.

K. *New Matters Arising*

Meeting Adjourned 10.13 am