



A meeting of the  
**Postgraduate Students' Association**

Held in the  
Postgraduate lounge  
Level 4 Kate Edgar  
Information Commons  
On 7<sup>th</sup> August,  
2015, at 9:00am

## **1. Personnel Matters:**

**Chair of the Meeting:** Eryn Kwon

**Presents:** Eryn, Chiara, Wendy, Amir, Andrea, Denver, Ankit, Camelle, Natalie, William

**Apologies:** Mohamed, Mabingo, Piyush, Jo Administrator, Christine, Jia

**Absent:** Jingjing, Lucia, Dharani, Samin

## **Agenda Items 9.05 am**

1. Hello from Mohammed!
2. Adoption of Previous Minutes  
Next meeting
3. Vote new members  
None
4. PGSA website (Amir)
  - We are running out of space in our website
  - Amir will delete useless backup pages, advertisements; he will merge all the emails, creating only one backup for the emails we receive; he will delete the account of the 'manager' and forward all the emails there to Jo
  - After the space is cleaned we will decide what is better to do: create a backup and save in a PGSA hard drive or purchase new space on the web
  - Amir will send an email to Jo and Mohamed about the outcome of today's discussion
5. PGSA newsletter (Jingjing)
  - Last newsletter went out quite late, and so some of the events such as the evaluation and croissants event were finished already!!!
  - Some students complained about the downloading of the newsletter PDF – they said that they didn't like that they had to waste their data and download the newsletter
  - Go back to the HTM format for the next newsletter
  - Update Jingjing about that and about the timeframe to respect for sending it out
6. Physics Association wanting to screen the PhD Movie (Eryn)
  - They are anticipating 300 people (unrealistic expectation!), so they were hoping that we help them by paying for refreshments and advertising
  - The event is targeting undergraduate students, so that they can get excited about PhD
  - The suggestion is that we only help with advertising the event for free in our website and newsletter, such that our PGSA members can tag along if they want to. But not spend money. The Physics Association is a new association that was established

recently and the suggestion is to not to support them financially as we are also under financial pressure

- Vote – Eryn: first; Chiara: second. We will not support the event financially, but only with advertising

7. T-shirts update: the evaluation network is keen to share the cost for t-shirts and banner, for the Exposure 2015

### **Treasurer's Report (Ankitt):**

- We have \$ 233 in online account and \$ 509 in Go account as of August 6<sup>th</sup>, 2015
- We are waiting to receive the university grant (about 37.000 dollars), around the 14<sup>th</sup> of August

### **Events' Report (Wendy/Eryn)**

Found rising event

- 13<sup>th</sup> August, from 6 to 7 pm, 18 Princess Street
- AUSA drop off last minute, so we had to reschedule the event a couple of weeks after
- Wendy asks for board members to come along and help during the event

Yoga event

- Today at 5pm

Quiz Night at Epsom

- 800 dollars budget
- But at the moment we don't have money, as we are waiting for the grant

Writing retreat

- Possible speaker: prof. ??? from engineering, who will talk about postgrad life

Tamaki campus event.

- Cancelled, as we did not get any answer from the people there

New event proposed: Kitesurfing

- Eryn and Wendy will reschedule the events of the year, to clean the events we don't need/already done and try to push for the kitesurfing
- Ankitt will give an update how much we have saved from the previous events, to see if we have enough money for the kitesurfing
- Then the board will vote on the event, and if it the case to ask for approval from Campus life about the change

### **Feedback from Committee Meetings:**

A. *Board of Graduate Studies (BOGS) - (Mohamed/Camelle)*

Mohammed thanks the 3 board members who sent their feedback regarding the PhD statute changes. He has noted everyone else as “happy with the changes” or “indifferent” towards them, so he will bring the document to the Bogs

B. *Doctoral Skills Programme (DSP) - (Christine/Piyush/Claudia)*

C. *Student Consultative group - (Mohamed/Camelle/Eryn)*

D. *Doctoral Morning Tea (DMT) - (Chiara/Camelle)*

E. *Research Committee - (Mohamed)*

F. *UoA Ethics Committee – (Natalie)*

G. *Library – (Jingjing)*

H. *Master’s Exit Survey – (Mohamed)*

I. *Health and Safety Working group – (Amir)*

L. *Exposure – (Andrea)*

Next meeting of the Exposure working group is next Tuesday: Andrea will update us soon afterwards regarding the budget, the registration rules, and the expected numbers. She will propose to the working group to review the internal rules regarding the judges, the selection of participants and the criteria to choose the winner (for next year exposure)

### **Other Items:**

G. *New Members*

H. *Other affiliated PGSA’s*

I. *Communications (Facebook/Twitter/Newsletter) - (Amir/Jingjing)*

Website: update the website with the forthcoming events; check the emails: link the emails to the related person/chair.

K. *New Matters Arising*

**Meeting Adjourned 10.05 am**