



A meeting of the

Postgraduate Students' Association

Held in the
Postgraduate lounge
Level 4 Kate Edgar
Information Commons
On 12th June,
2015, at 9:00am

1. Personnel Matters:

Chair of the Meeting: Mohamed Alansari

Presents: Chiara, Ankit, Jo Administrator, Jingjing, William, Amir, Samin, Mabingo, Denver, Andrea, Camelle, Eryn, Wendy, Christine

Apologies: Natalie, Jia, Dharani

Absent: Lucia, Piyush

Resigned: Patrick Flamm

Agenda Items

1. Adoption of Previous Minutes

Second: Wendy

Approved

2. Vote new members

Done on line

3. Voting on events t-shirts budget (Eryn)

Approved

The cost will be about 30 dollars for each t-shirt (for an amount of 10 t-shirts); less dollars for more t-shirts. Eryn will bring a detailed quote at the next meeting

Colors of the t-shirts: yellow, green, blue – yellow is approved

Add PGSA label on the front, for visibility; the t-shirts have to be used during all the events organized by the PGSA; t-shirts will be for all the members of the board

4. Voting on event: Movie night (Wendy)

For details about the event have a look on the event form

Second: Camelle

Approved

5. Advertising events (Eryn/Wendy/Amir)

We should follow a strategy for avoiding spam

We should follow a protocol/format to standardize the events format

Change the content of the email object – ex: “last reminder”

Change the timing of the emails – 1 week / 3 days / 1 day before the event

The events team and the communication team have to work together; Amir and Andrea will attend the events team meetings

6. Feedback to Student Learning Service on current workshops provided to Post-grad students (Mohamed)
 Suggestions of PGSA – distribute the basic/advanced workshops all over the year, according to phd students enrollment; create series of workshops with a theme; organize more workshop when the attendance is high; suggestions for new topics
7. Caroline Daley attend to PGSA board meeting
 Also to talk about the forthcoming “Supervision award”

Treasurer’s Report (Matt):

- We have \$380 in online account and \$4200 in Go account as of June 12th, 2015.

Events:

- Yoga event: first survey sent out; 20/20 responses
- Newmarket industrial event: PGSA should participate? Provide more details

Feedback from Committee Meetings:

- A. *Board of Graduate Studies (BOGS) - (Mohamed/Camelle)*
- B. *Doctoral Skills Programme (DSP) - (Christine/Piyush/Claudia)*
- C. *Student Consultative group - (Mohamed/Camelle/Eryn)*
- D. *Doctoral Morning Tea (DMT) - (Chiara/Camelle)*
- E. *Research Committee - (Mohamed)*
- F. *UoA Ethics Committee – (Natalie)*
- G. *Library – (Jingjing)*
- H. *Master’s Exit Survey – (Mohamed)*
- I. *Health and Safety Working group – (Amir)*

Website, to download research material. The workshop is now in the provisional year requirements.

Other Items:

- G. *New Members*
- H. *Other affiliated PGSA’s*
- I. *Communications (Facebook/Twitter/Newsletter) - (Amir/Jingjing)*
 New ideas about things to include in the newsletter: forthcoming events, feedback of events, nice stories, scholarships, funding, etc...
- K. *New Matters Arising*

Meeting Adjourned

10.10 am.